



NADA International School
مدرسة ندى العالمية



25th June, 2011

RE-ENROLMENT – FINAL REMINDER **(Important)**

Dear Parent,

During the first week of May 2011 we sent out 'Green Re-Enrolment Forms' to all NIS students. This paper was given to the oldest child in each family. The return date for this form was June 10th, 2011.

Despite a number of written reminders in the NIS school newsletter, and members of the Administration Department visiting classes to remind the students the 'Green Re-Enrolment Form' has not been returned.

Regrettably, unless this document is fully completed and returned to Mrs. Mariam by Wednesday 29th June, 2011 your child / children will be removed from the NIS list of students. Should you wish to re-enrol your child / children after this date this will be treated as a 'New Student Enrolment'.

Resultantly,

- a) You will be required to pay a 'New Student' registration fee of SAR 1000 per child. This is payable in addition to the normal school fees.
- b) You will be required complete all admission procedure as a 'New Student'.

Find attached a copy of the 'Green Re-Enrolment Form'. Please complete the form and return it directly to Mrs. Mariam on or before the 29th June, 2011.

Should you require further clarification on this matter please do not hesitate to contact the Mrs. Mariam (Accountant) for further assistance.

Yours sincerely,

Student Registration / Accounts Department